



## 2019 Project Team Awards Entry Form

**Applicant Firm** (as it would appear on the award plaque) \_\_\_\_\_

*A \$100 ADMINISTRATIVE FEE will be charged to change the project, firm, or owner name after submittal, (and only if time allows), as this information appears on the engraved awards, announcements, slideshows, program book, advertising, signage, etc.)*

**Entry Fee** (pay online or mail check to Connecticut Building Congress, PO Box 107, Rocky Hill, CT 06067): Late/Nonpayment may be cause for disqualification.

\_\_\_ \$250 for entries if Primary Applicant Firm is a CBC member.

\_\_\_ \$350 for entries with at least one CBC member on the Project Team.

List CBC Member firm name(s) here: \_\_\_\_\_

\_\_\_ \$500 for non-members **(Applicant Firms may join CBC and submit their entry at the member rate of \$250 and your firm's membership will extend to June 30, 2019!)**

**Contact:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

Person Uploading files (if different from above):

**Contact:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Project Name** (as it would appear on the Award Plaque): \_\_\_\_\_

**Project Location:** \_\_\_\_\_ **Project Owner:** \_\_\_\_\_

**One Additional Award Plaque** - Included at no additional cost. Please provide the name of the firm / organization as it would appear on the award plaque. This is usually the owner or a team member.

\_\_\_\_\_

**Category:**

- \_\_\_ Multi-Family Residential - New or renovated multi-family housing and/or mixed-use development (any size)
- \_\_\_ K-12 Schools - New or Renovations (any size)
- \_\_\_ Landscape Architecture / Public Spaces (any size)
- \_\_\_ Major Renovations / Expansion (above \$10 million construction cost)
- \_\_\_ New Construction (above \$10 million construction cost)
- \_\_\_ Small Projects - New or Renovations (under \$10 million construction cost)
- \_\_\_ Transportation / Utilities / Civil (any size)

- Deadline to Register to Enter the awards program: **Monday, March 11, 2019, 11:59 pm**. Please pay on line. You will receive a confirming email with a link to upload your digital submission.
- Deadline to upload Entry files: **Wednesday, March 13, 2019, 11:59 pm**.

**Entry Checklist** *(CBC reserves the right to disqualify incomplete entry or formats other than specified.)*

\_\_\_ One electronic, cloud upload of Submission, which includes:

- A. One PDF file containing:
  - a. \_\_\_ Official Entry Form, completed and signed
  - b. \_\_\_ Signed letter/official email from project owner granting permission to enter the competition
  - c. \_\_\_ Project Teaming Summary of 100 words
  - d. \_\_\_ Narrative not to exceed 2,000 words
  - e. \_\_\_ Three to six photos of the project
  - f. \_\_\_ Signed Release Form permitting use of photos
  - g. \_\_\_ Additional Supporting Information (optional and not to exceed 6 pages)
- B. Project Photos (TIF or JPG format, in low and high resolution). These are to be separate files for each of the 3-6 photos used in the PDF submittal.
- C. Completed Project Team Contact Spreadsheet in Excel Format, including one contact for each project team member company on the project team.
- D. Project Teaming Summary (100 words) in MS Word format

\_\_\_\_\_ Signature affirming all materials are included in format outlined.

\_\_\_\_\_ Printed or Typed Name \_\_\_\_\_ Date